



Bayside Surety Brokerage, Inc.  
 1621 South University Blvd, Ste A4  
 Mobile, Alabama 36609  
 P.O. Box 851074  
 Mobile, Alabama 36685-1074  
 (251) 661-0745 Phone  
 (251) 661-0790 Fax

Bid Bond Request

|                  |                         |
|------------------|-------------------------|
| Principal: _____ | Contact: _____          |
| Address: _____   | City, State, Zip: _____ |
| Phone: _____     | Fax: _____              |

Specific Bid Information

|   |                           |                         |
|---|---------------------------|-------------------------|
| Obligee / Owner: _____                        |                           |                         |
| Address: _____                                |                           | City, State, Zip: _____ |
| Job Description: _____                        |                           |                         |
| Location: (City) _____                        | (State) _____             | Invitation No: _____    |
| Bid Date & Time: _____                        | Estimated Bid: _____      |                         |
| Bid Percentage: _____                         | Bond Amount: _____        |                         |
| Start Date: _____                             | Completion Date: _____    |                         |
| Percentage Subcontracted: _____               | Liquidated Damages: _____ |                         |
| Bond Form: _____ Attached                     | No specified Bond Form    |                         |
| Final Bond Requirements: Performance %: _____ | Payment %: _____          |                         |
| Maintenance Period: _____                     |                           |                         |

Supplemental Information

|                                |                         |                         |
|--------------------------------|-------------------------|-------------------------|
| <u>Work on Hand</u>            |                         |                         |
| Date: _____                    | Work in Progress: _____ |                         |
| Low Bids Not Awarded: _____    |                         |                         |
| New Jobs Awarded: _____        |                         |                         |
| Outstanding Bids: _____        |                         |                         |
| Work Off Since Schedule: _____ |                         |                         |
| Plus New Contract: _____       |                         |                         |
| <u>Job Cost Breakdown</u>      |                         |                         |
| Type of Subcontractor: _____   | Amount: _____           |                         |
| Labor Cost: _____              | Material Cost: _____    | Equipment Rental: _____ |
| Overhead & Profit: _____       | Total: _____            |                         |

Completion Instructions:

\* Business Information: this section is for the applicant of the bond. If the bond is written on an individual basis and not on behalf of a business, this section does not need to be completed. Any bond request submitted on behalf of a business will need to complete this section.

\* Specified Bond Request: this section is for the entity requiring you have a bond. Please complete this section and attach a copy of the bond form and bid specifications for underwriting.

\* Supplemental Information: this section will need be completed at the time of the bid request.

Work on hand and Job Cost Breakdown is a requirement for all bid submissions.

1. By signing this application/bond request form, you authorize BaySide Surety Brokerage, Inc. to submit this bond request to our Surety Markets and authorize those markets to conduct a credit check for your personal and business credit.
2. By signing this application/bond request form and completing the first page, you attest that all information is true and correct to the best of your knowledge and that BaySide Surety Brokerage, Inc. is not responsible for incorrect information included on this application/bond request form.

Signed and dated this day of: \_\_\_\_\_, 20: \_\_\_\_\_

Company Name: \_\_\_\_\_ Applicant: \_\_\_\_\_

Description of Bid Request from page 1: \_\_\_\_\_

